

FLORIDA STUDENT HOMELESSNESS VERIFICATION FOR TUITION AND FEE EXEMPTION PURPOSES

Pursuant to Section [1009.25\(1\)\(e\)](#), Florida Statutes (F.S.), each Florida College System institution's board of trustees, each district school board with a career center authorized under Section [1001.44](#), F.S., and each board of directors for a charter technical career center authorized under Section [1002.34](#), F.S., shall adopt and implement policies or procedures to ensure the exemption of tuition and fees for eligible students experiencing homelessness while enrolled.

Section 1 shall be completed for certifying students under [Section 725 McKinney-Vento Homeless Assistance Act](#) eligibility. Section 2 shall be completed for students eligible under section [11302\(a\)\(1\)](#) of the McKinney-Vento Homeless Assistance Act or pursuant to standards under United States Code (U.S.C.) section [1087uu-2a](#). All authorized personnel must complete either Section 1 or Section 2 (not both), and Section 3.

Any student who is determined to be a student experiencing homeless for a preceding award year is presumed to be homeless for each subsequent year unless the student informs the institution their circumstances have changed or the institution has specific conflicting information about the student's independence and has informed the student of this information.

Pursuant to Rule 6A-10.087, Florida Administrative Code (F.A.C.), institutions may request additional documentation if the student reenrolls after discontinuing enrollment for 12 consecutive months or more.

Please print if submitting a hard copy.

Name of Student: _____ Date of Birth: _____
First Name, Middle Name, Last Name, Suffix (if applicable) MM/DD/YYYY

Current Phone Number of Student: Cell phone: () _____ Other: () _____

Current Mailing Address of Student: *(if none, please list name, phone number, and mailing address of current contact, general delivery and zip code, or school address)*

Street Address or Post Office Box State Zip Code

Name of Postsecondary Institution _____

SECTION 1: VERIFICATION FOR HOMELESS HOMELESS STUDENTS UNDER SECTION 725 OF THE MCKINNEY-VENTO HOMELESS ASSISTANCE ACT

To be completed by the authorized personnel certifying McKinney-Vento Homeless Assistance Act eligibility only; if not applicable, skip this section and complete section 2. The authorized individuals should complete only one section.

Not applicable. Skip to Section 2.

This form verifies that the student named above:

- As of today, ____/____/____, the student is “an individual who lacks a fixed, regular, and adequate nighttime residence” as defined in section 725 of the McKinney-Vento Homeless Assistance Act, 42 U.S.C. s [11434a\(2\)](#) or Section [1009.25\(1\)\(f\)](#), Florida Statutes; and
- Has been living in the following homeless situation during the _____ to _____ school year;
(check only one):
- sharing the housing of others due to loss of housing (doubled-up);
 - hotel or motel due to lack of alternative accommodations;
 - emergency or transitional shelter; or
 - Unsheltered (car, park, public space, abandoned building, etc.);

and, if applicable

- Attended _____ in Florida during that school year.
Name of public secondary school

Pursuant to Rule 6A-10.087, F.A.C., I am authorized to certify that this student meets the homeless definitions referenced above. My authorized role is (check only one):

- The designated Florida school district’s liaison for homeless children and youths, pursuant to 42 U.S.C. [11432\(g\)\(1\)\(J\)\(ii\)](#);
- The director of an emergency shelter program funded by the United States Department of Housing and Urban Development, or the director’s designee;
- The director of a runaway or homeless youth basic center or transitional living program funded by the United States Department of Health and Human Services, or the director’s designee; or
- A continuum of care lead agency, or its designee.

SECTION 2: VERIFICATION FOR HOMELESS STUDENT ELIGIBLE UNDER SECTION [11302\(A\)\(1\)](#) OF THE MCKINNEY-VENTO HOMELESS ASSISTANCE ACT OR PURSUANT TO STANDARDS UNDER U.S.C. SECTION [1087UU-2A](#).

Individuals who are qualified under Section [11302\(A\)\(1\)](#) of the McKinney-Vento Homeless Assistance Act or pursuant to standards under U.S.C. section [1087uu-2a](#) and lack a fixed, regular, and adequate nighttime residence must attach at least one document from the authorized personnel outlined below to determine eligibility, pursuant to 20 U.S.C. [1087uu-2](#). Such documentation **must** include:

1. Student’s name
2. Date of birth
3. Student’s status as homeless for the academic term in which they seek enrollment

To be completed by authorized personnel only.

This form verifies that the student named above:

As of today, ____/____/____, the student is “an individual lacks a fixed, regular, and adequate nighttime residence” as defined in section 725 of the McKinney-Vento Homeless Assistance Act, 42 U.S.C. s 11434a(2)(A) or Section [1009.25\(1\)\(f\)](#), Florida Statutes.

Pursuant to 20 U.S.C. [1087uu-2](#), I am authorized to certify that this student meets the homeless definitions referenced above. My authorized role is (check only one):

- The director of an emergency or transitional shelter, street outreach program, homeless youth drop-in center, or other program serving individuals who are experiencing homelessness, or a designee of the director;
- The director of an emergency shelter program funded by the United States Department of Housing and Urban Development, or the director’s designee;
- The director of a project supported by a Federal TRIO program or a Gaining Early Awareness and Readiness for Undergraduate program grant under division 1 or 2 of subpart 2 of part A, or a designee of the director; or
- The financial aid director at another institution who documented the student's circumstance in a prior award year.

SECTION 3: AUTHORIZED PERSONNEL SIGNATURE AND CONTACT

To be completed by the authorized personnel outlined above; only one section should be completed by the authorized individuals.

Pursuant to Rule 6A-10.087, F.A.C., each Florida College System institution’s board of trustees, each district school board with a career center authorized under Section [1001.44](#), F.S., and each board of directors for a charter technical career center authorized under Section [1002.34](#), F.S., must accept this form as verification that the student identified above is eligible for the homeless tuition and fees exemption. Should you have additional questions about this student, please contact me via email or at the number provided below.

Signature:		Date:	
Printed Name:		Phone:	
Email:			
Title:			
Agency/Organization Name:			

Pursuant to Rule 6A-10.087, F.A.C., if fraud is suspected that a student, employee, or other individual has misrepresented information or altered documentation to fraudulently allow the student to obtain this tuition and fees exemption, the individual must report his or her suspicions and provide any evidence to the appropriate institutional authority.